



# Individual Tenancy Application

A separate application is required for each adult resident – to avoid delays give full details - this form **MUST** be completed prior to carrying out credit searches

**Prospective Tenant Details:**

Title: Mr Mrs Ms Dr Revd:		Last Name:	
First Name:		Middle Name/s:	
Any Previous Name/s in Full:			
Address:			
Post Code:			
Time spent at this address:	Years:	Months:	
Tel: Home:	Work:	Mobile:	
e-mail address:			
<b>Identification</b> (Please supply N.I. number with driver's licence or passport, plus photocopy showing your photo)			
Date of Birth:		National Insurance Number:	
Driver's Licence Number:		Passport Number:	
<b>Status:</b> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Living with Partner <input type="checkbox"/> (tick box)			
House owner <input type="checkbox"/> Council Tenant <input type="checkbox"/> Private Tenant <input type="checkbox"/> Lodger <input type="checkbox"/> Living with relatives or friends <input type="checkbox"/> Employment Accommodation <input type="checkbox"/> (tick box)			
<b>Answer clearly – write Yes or No?</b>	Smoker?	Pets?	<b>Individual Voluntary Agreement?</b>
County Court Judgements?	Court Decree?	Bankruptcy?	Evictions?
Administration Orders?	Debt Management Plans?	Are you disabled?	If you answered yes to any of these questions please attach full details.

**Previous Addresses** – full addresses for last **three years** including postcodes, dates, and reasons for moving – continue over if necessary...

**Present Landlord** [ ] or, Letting Agent [ ] Solicitor [ ] Estate Agent [ ]  
(tick a box)

Name:

Telephone:

Full Address:

Post Code:

**Previous Landlord** [ ] or, Letting Agent [ ] Solicitor [ ] Estate Agent [ ]  
(tick a box)

Name:

Telephone:

Full Address:

Post Code:



<b>Bank or Building Society Details:</b>		Bank Branch Name:
Bank or Society Current A/c Name:		Bank Address:
Account Number:		Post Code:
		Sort Code:
<b>Vehicle/s</b> to be kept at the property (include cycles, motor cycles and caravans)		
Make:	Model:	Reg. No:
<b>Surety Guarantor / Referee</b> (where applicable)		
Full Name:		Occupation:
Address:		
Post Code:		
Telephone:		
<b>Next of Kin / Emergency Contact</b> (not spouse or live-in partner)		
Full Name:		Occupation:
Address:		
Post Code:		
Telephone:		

